

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held in The Community Suite, Berryfields C of E Primary School, John Fitzjohn Avenue, Aylesbury, Buckinghamshire, HP18 0PS on Wednesday 17th January 2018 commencing at 7.30pm for the purpose of transacting the following business

Sue Severn

Clerk to the Council 10th January 2018

AGENDA

1. **Apologies for absence.**
2. **Open forum** (under adjournment):
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes, members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
3. **Police report and Neighbourhood Policing**
Receive report from neighbourhood policing team (if any).
4. **Declarations of interests** in items on the agenda
To declare any interests.
To grant Dispensation to Councillors Smith and Carter under Section 33 of the Localism Act to allow them to set the Precept which otherwise they would have a disclosable pecuniary interest as council tax payers.
5. **Minutes**
To confirm the minutes of the Parish Council meeting held on 15th November, 2017.

6. Planning

To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

17/04544/APP | Development of an additional 140 sq m building (to allow a flexible A1, A2, A3, A5, B1 or D1 use) with additional car parking and other associated works | **Berryfields Square Local Centre** Bicester Road Quarrendon

Buckinghamshire

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P08Q7BCLFKS00&revPage=inTray>

17/04702/APP | Partial Garage Conversion | 20 Perrine Close Aylesbury

Buckinghamshire HP18 0XN

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P0UUT8CLFX900&revPage=inTray>

7. Land & facilities

Report on matters in Clerk's Report circulated to Councillors and resolve any actions arising:

- Roman Park lease.
- Allotments: Update.
- Play areas & land inspections:
Land use Policy draft for consideration.
(Following representations from neighbouring parishioners to Berryfields Green).
Reparation work to Berryfields Green.
Consideration regarding provision of boulders/similar to prevent parking on verges on Parish Council and amenity land.

8. Finance

- To approve the payment run as circulated and ratify any payments made outside of the Parish Council meeting (if any).
- To approve the Accounts to end December 2017.
- To agree the Precept for Berryfields Parish for 2018/19.
- To appoint Mr Gus Orchard as internal auditor to Berryfields Parish..
- Agree draft BPC Grants Policy.

9. **Berryfields News & Communication**

- Berryfields News update on spring edition.
- Report on meeting with BAM regarding Community Rooms.

10. **Events**

- Over 50s Christmas tea.
- Christmas Carol float with carol singing, call for volunteers, confirmation of Councillors' availability.
- Christmas Carol concert Berryfields Green/land.

11. **Highways & transport**

- Sentinel Community Speedwatch & MVAS. (Cllr Inch).

12. **Meetings & matters of report**

To report on meetings attended and any matters of report.

13. **Date of next Parish Council Meeting** Wednesday 21st February 2018.

Wednesday 21st March

Wednesday 18th April

Wednesday 16th May

ANNUAL PARISH MEETING

Wednesday 20th June

Wednesday 18th July

August – no meeting

Wednesday 19th September

Wednesday 17th October

Wednesday 21st November

December – no meeting