

**You are hereby summoned to attend the Berryfields Parish Council meeting, to be held at Roman Park Hall, Sir Henry Lee Crescent, HP180YT on Wednesday 21<sup>st</sup> February 2024 commencing at 7:30pm for the purpose of transacting the following business.**

Anthea Cass  
Clerk to the council 14<sup>th</sup> February 2024  
AGENDA

**Members of the public are warmly welcome.**

**24.1 Apologies for absence**

**24.2 Declarations of interest in items on the agenda**

**24.3 Open forum**

Members of the public are invited to speak to the council to raise issues and concerns, ask questions or make comments concerning Berryfields.  
*(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).*  
*Subject to standing order 3(e) a member of the public shall not speak for more than 5 minutes.*

**24.4 Planning**

To consider any planning applications submitted for consultation to the Parish Council and any other applications received after publication of this agenda:

Full details: [24/00217/APP | Change of use from agricultural to b8 storage or distribution | Whitesfield Farm Berryfields Quarrendon Buckinghamshire HP22 4AB \(aylesburyvaledc.gov.uk\)](#)

Full details: [24/00255/APP | Householder application for erection of front porch and single storey rear extension | 9 Seabright Way Aylesbury Buckinghamshire HP18 1AF \(aylesburyvaledc.gov.uk\)](#)

Full details: [24/00427/APP | Householder application for single storey rear extension | 4 Lakeland Drive Aylesbury Buckinghamshire HP18 0ZU \(aylesburyvaledc.gov.uk\)](#)

Full details: [24/00289/CPE | Certificate of lawfulness application for existing rear and side infill conservatory | 90 Bramley Road Aylesbury Buckinghamshire HP18 0XF \(aylesburyvaledc.gov.uk\)](#)

Full details: [24/00427/APP | Householder application for single storey rear extension | 4 Lakeland Drive Aylesbury Buckinghamshire HP18 0ZU \(aylesburyvaledc.gov.uk\)](#)

**24.5 Minutes**

To agree the minutes of the Parish Council meeting held on 17<sup>th</sup> January 2024

## **24.6 Land & facilities.**

### **Roman Park & Village Hall**

Update as circulated on Clerk's report.

#### **STATION PARKING**

Councillors to ratify the continuation of the hire of the 40 spaces in the Aylesbury Parkway station car park. Contract as circulated. Annual fee in the payment run.

### **Allotments Update**

#### **Park inspections and reports**

Councillors to ratify the cost for the annual park inspection from Play Inspection Company. RPII training course at Roman Park Hall 6<sup>th</sup> March.

## **24.7 Finance**

### **24.7.1**

To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

### **24.7.2**

To agree the accounts to the end of January as circulated.

## **24.8 Community Grant Application**

Two community grant applications (as circulated) for review.

Aylesbury Cheerleading Academy

Green Ridge Primary Academy – Football Kits

## **24.9 Polices for review/ratification (as circulated)**

CCTV

Internal Financial Controls Policy

## **24.10 BMKALC EMPLOYEE ASSISTANCE PROGRAMME (as circulated)**

Resolution required by councillors.

## **24.11 Events**

Summer Ball.

Additional events – as advised in Clerk's Report

## **24.12 Highways & transport**

MVAS & Sentinel.

## **24.13 Meetings & matters to report.**

## **24.14 Dates of next Parish Council Meeting**

Wednesday 20<sup>th</sup> March 2024

